

## Testimonies:

"Excellent course, I couldn't have completed my portfolio without it"

"It was great to see what a portfolio should look like and what it should contain"

"Amusing and most enjoyable workshop one of the most useful I have attended"

"Small informal group, relaxed setting, lots of time for questions and discussion which was excellent"

"Good handouts, lot of useful tips and advice"

"Great to network with other professions"

**The workshops are small groups of no more than 6 delegates.**

### **The Workshop will Cover:**

- The Approvals Function
- The Role of the Approval Panel
- AC application via Portfolio Route
- Reflective writing
- Portfolio evidence and contents
- Anonymizing
- Table of contents
- Personal Statement
- Role of AC/RC
- Reports and Case Commentaries
- Statutory forms
- Mentor and Supervision
- Opportunity to view successful portfolios
- Questions, discussions, networking opportunities and much much more. ....

Visit the Winterhead Website for further information: -

[WWW.WINTERHEAD.CO.UK](http://WWW.WINTERHEAD.CO.UK)



Winterhead

## **PORTFOLIO WORKSHOPS**

AVAILABLE ON

**THURSDAY 25 JULY 2019**

**WEDNESDAY 4 SEPTEMBER 2019**

**THURSDAY 3 OCTOBER 2019**

**WEDNESDAY 14 NOVEMBER 2019**

**11.00-15.00**

**At**

**Winterhead Ltd  
44/45 Market Place  
Chippenham Wiltshire  
SN15 3HU**

### **APPROVED CLINICIAN APPROVAL PORTFOLIO ROUTE**

Are you a doctor who is not on the GMC Specialist Register in Psychiatry, a Psychologist, Nurse in Mental Health or Learning Disabilities, an Occupational Therapist or a Social Worker? Who would like to be approved as an Approved Clinician?

It is strongly recommended you attend a Portfolio Workshop prior to compiling your portfolio.

The cost of the Workshop is £125 + VAT at 20% = £150 this includes lunch, handouts and CPD points.

Payment must be received prior to attendance at the course. Cancellation fee 2 weeks or more before the workshop £25.00. Non- refundable within 2 weeks

Title:.....

Name:.....

Address.....

.....

.....Post Code.....

Telephone:.....

Email:.....

I am a Doctor, Psychologist, OT, Nurse, Social Worker, Other.....\*Delete not applicable

I have the following dietary requirements

.....

I wish to attend on .....


**NB: The workshop is held in the 2nd floor boardroom in a listed building. There is no lift. If you have any disability that requires assistance at the workshop please do not hesitate to contact Hilary Eagles.**

THURSDAY 25 JULY 2019

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WEDNESDAY 13 NOVEMBER 2019 \* delete not applicable

I am paying by £150 BACS please put your first and last name as payment reference: 

Sort Code 40-46-18 Account: 52167085

I enclose a cheque for £150 

**Please return to Hilary Eagles, Winterhead Ltd, 44/45 Market Place, Chippenham, Wiltshire SN15 3HU Email: [Hilary.eagles@winterhead.co.uk](mailto:Hilary.eagles@winterhead.co.uk)**

Telephone 01249 472392 (telephone bookings are not accepted; we do not take credit/debit cards)

### I am interested in applying for Approved Clinician (AC) status what should I do?

- Are you a senior clinician who is sufficiently experienced to capably, and with authority, exercise the autonomous decision-making required of an AC?
- Consider whether you are eligible to apply for AC status.
- Ensure that you understand the role of the AC and Responsible Clinician (RC)
- Consider carefully why you are thinking of applying to become an AC.
- Discuss with your employer (professional/line manager/appropriate Clinical Director) and a current AC to ascertain whether they believe you have the competencies required to successfully apply to become an AC.
- Consider with your professional manager whether you need to acquire additional skills, knowledge and experience through CPD and by undertaking further appropriate training before you will be eligible to apply for AC Status

- Consult your employers' policies, procedures and selection criteria for AC where these are available.
- Ensure that you have organizational support from your line manager and a plan for your envisaged deployment as an AC/RC.
- In addition, you should ensure that such plans have the support of your Medical or other relevant Clinical Director. They will ultimately need to support your application.
- Identify at least one mentor who is an AC and who is prepared to support you in your preparation.
- Be mindful of the challenge to existing and traditional roles and conventions. In doing so consider potential cross-professional issues and conflicts especially the relevant responsibilities and authority of the RC and medical AC in treatments for which you may not have professional competence.
- Local policy guidance or Practice Notes should be consulted or developed as necessary.

Department of Health Guidance for seeking AC status via portfolio route. October 2017.